

Australian Passport Renewal Application (PC7) Cover Sheet

Name(s) of Applicant(s) [Insert names of each applicant]	778	Application barcode number/s [Insert numbers and letters of each application]
You must be able to answer YES to 1-13		YES
1. INSTRUCTIONS: I have read the application instructions on the Embassy website .		<input type="checkbox"/>
2. APPLICATION FORM: I have printed and included my complete online application form .		<input type="checkbox"/>
3. My form includes the Office Use Only Section at the bottom and the barcodes in the top right corner have printed. <i>Compare the printed form to the example on your computer screen.</i>		<input type="checkbox"/>
4. My signature does not touch the signature box border, and I have signed in black ink.		<input type="checkbox"/>
5. I have dated Section 5 in Australian date format – DD/MM/YYYY – with no corrections or alterations.		<input type="checkbox"/>
6. PHOTOS: I have included two identical Australian standard passport photos .		<input type="checkbox"/>
7. My photos meet the requirements listed on the Embassy website .		<input type="checkbox"/>
8. Where did you get your passport photos? <i>We cannot accept photos from Walgreens, CVS, RiteAid, USPS, UPS, Fedex, Staples, AAA, or Costco. Use our suggested locations.</i>	Business Name: Address or Website:	
9. My full name is written on the back of one photo in black ink. <i>Please arrange photos so ink can't transfer</i>		<input type="checkbox"/>
10. My photos are protected in a separate envelope or plastic sleeve. <i>Do not attach</i> photos to forms.		<input type="checkbox"/>
11. PAYMENT: I have included a completed credit card authorisation form .		<input type="checkbox"/>
12. COVER SHEET: I have printed and am including this completed cover sheet.		<input type="checkbox"/>
13. I am sending the application/s to the correct lodging office .		<input type="checkbox"/>
IMPORTANT: If you can't answer YES to all the above, please re-print your application and start again.		
14. UPCOMING TRAVEL: If applicable, provide dates.	[DD/MM/YYYY] – [DD/MM/YYYY]	
15. Is your travel is within the next 3 weeks? If yes, you may need an emergency passport . <i>Include your itinerary and clearly write "Emergency Passport" on the outside of your envelope.</i>		<input type="checkbox"/>
IMPORTANT: DON'T send your current passport or any original documents with the application.		